



Conewago Township Planning Commission Agenda

Monday December 15th, 2025

Call meeting to order 6:00pm

Pledge of Allegiance:

Approval of the minutes of the previous meeting, as distributed:

Public Comments Policy

-Recognition of public requests:

- (5 minutes maximum per person-30 minutes maximum per meeting) This time is allotted for all public comments, including all business listed on the agendas. Please give your full name and address. Please direct your comments to the Chairman. Allow time for other people to comment by making your comment specific and brief.

-Old Business: - None

-New Business: - SD-03-2025 Sketch Plan Request- Elsa Associates has submitted a request for Sketch Plan review pursuant to Conewago Township Subdivision and Land Development Ordinance #324 for a proposed development of multi-family dwellings on several contiguous lots along Copenhaffer Rd. The parcels involved in the proposed Sketch Plan are 201, 255 Copenhaffer Rd, and an unnumbered lot behind 235 Copenhaffer Rd. All lots are Zoned Village.

Tax Map: 1 Parcels: 24A, 26, & 28

Adjournment:



Conewago Township Public Comment Policy

It is the policy of Conewago Township to welcome and accept public comments at its meetings when an individual with an interest in the business of the Township has made a request to speak. The Board may waive provisions of this policy during a meeting as needed.

Public comment is intended to give citizens an opportunity to address items on the agenda as well as to comment on other topics related to Township business. It is not intended to be a question-and-answer period. The Board's response to public input at a meeting is at the Board's discretion.

Individuals wishing to address the Board will be asked to sign a registration sheet with their name and address (or property within the Township for taxpayers who are not residents) and briefly state on the registration sheet the subject they intend to address. The chairperson will use the sheet to determine whether such person is a Conewago Township resident and/or taxpayer entitled under the Sunshine Act to make a public comment.

Commentators shall confine their remarks to the subject they have identified and be as brief as possible.

Disruptive behavior, including (but not limited to) yelling from the seats, arguing whether a matter is germane to Township business once a determination has been made, or refusing to yield the floor once time has elapsed and being requested to sit down shall be grounds for removal from the meeting without further admonishment or warning.

The chairperson may call a recess or adjourn a meeting when the lack of public decorum interferes with the orderly conduct of the meeting.

All speakers must come to the podium if they are physically able.

Speakers will have a five-minute time limit to comment on matters that are or may be before the Board. The Board may, at its discretion, waive this time limit on a case-by-case basis. All comments must be directed to the Chairperson.

Time limits will be monitored, and Township staff will respectfully request speakers to conclude their comments if the speaker goes beyond the time allotted.

The chairperson may direct appropriate staff to follow up on any questions or additional comments at a future time.

All public comments must be relevant to Township Business. Under the law, this means that the subject matter of all comments must be limited to items or issues which are currently before the Board for consideration or which may come before the Board for consideration at a future meeting

Recording a Township Meeting

The use of audio recording devices, video cameras and video cameras with audio recording is permitted at public meeting of the Township under the following guidelines:

1. At the commencement of any meeting, any person wishing to record the meeting shall announce to the Board and to the members of the public in attendance that they intend to record the meeting. Such recordings shared or posted to the internet must include a statement that the recordings are unofficial.
2. The use of any recording device shall occur in a manner which shall not interrupt, nor interfere with the conduct of business.
3. Recording devices shall be used from the person's seat in the audience or from the back of the room.
4. Use of any recording devices shall be accomplished in such a manner as to not interfere with any other members of the public's ability to fully participate in the meeting.
5. Use of video equipment shall occur from the back or side of the room and shall not be located in front of other members of the public so as not to interfere with the view of other members of the public.
6. Persons using audio and/or video recording devices are solely responsible for complying with all applicable state, federal and local laws and are solely responsible for any loss, destruction or theft of their recording equipment and/or video equipment.