

## **Conewago Township Board of Supervisors**

December 1, 2015

### **-Call to Order & Pledge of Allegiance:**

The regular meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairman, at 7:00pm. Those in attendance were, Lorreta Wilhide (Chairman), Brian Klinger (Vice Chairman), Tim Bupp (Solicitor), Terry Myers (Engineer) and Lou Anne Bostic (Manager).

### **-Recognition of Public Requests:**

-Rick Gruver, 105 Autumnwood, presented a prepared statement regarding his concerns with road planning, township communication and engineer performance. Mr. Gruver would like to see better communication of major road work between the township and residents and feels that developments under construction should be overseen and tracked for completion. Mr. Gruver also stated that he feels the township engineer is not making decisions that are in the best interest of the township and requested that other engineering firms be contacted. Mr. Klinger explained that some of the decisions regarding the Autumn Woods Development were made after the last meeting. The scratch coat was applied to the roads and the wearing course will be applied next year.

-Arlette Figdore, 475 Jug Road, questioned the Board about Ordinance #351 that is scheduled for action at this meeting. Ms Figdore feels that the public is not aware of the matter and she is upset with the lack of information that was given to the public. Ms Figdore stated that she is aware that this a state and federal mandated ordinance but that the supervisors have the right to change the ordinance to not be unduly oppressive for the residents. Ms Figdore suggested that after approval of this ordinance an ad hoc committee be created to review and determine the impact on the Conewago Township residents. Ms Figdore also requested the amount of legal fees that have been spent on this ordinance. The Board explained that at the November meeting the Floodplain Management Ordinance was discussed and changes were made to the draft ordinance.

**-Approval of Agenda:** Motion by Mr. Klinger, seconded by Ms Wilhide, and unanimously carried to approve the agenda as prepared. Vote 2-0

**-Approval of Minutes:** Motion by Ms Wilhide, seconded by Mr. Klinger, and unanimously carried to approve the previous minutes of November 4, 2015. Vote 2-0

### **-Public Hearing: Ordinance #351, Floodplain Management**

-Mr. Klinger stated that changes were made to the original draft ordinance based on discussion from the public and the board at the last meeting.

-Arlette Figdore, 475 Jug Road suggested that the current and proposed floodplain management ordinance should be available on the township website as a PDF file for comparison.

Motion by Ms Wilhide, seconded by Mr. Klinger, and unanimously carried to approve Ordinance #351, as presented with the changes being made. Vote: 2 to 0.

**-Planning & Zoning: None**

### **-Reports:**

-Motion by Ms Wilhide, seconded by Mr. Klinger, unanimously carried, to approve the Police, Sewer Authority and Building Permit Reports. Vote 2-0

-Treasurers Report – Motion by Ms Wilhide, seconded by Mr. Klinger, unanimously carried, to approve the report. Vote 2-0

**-Road Report**

-Brian Klinger reported that the application of a scratch coat on the streets in the Autumn Woods Development was completed to level the road surface until next year when the wearing course will be applied.

**-Solicitors Report:**

-Attorney Bupp reported that the Westwood Mobile Home Park attorney had contacted him regarding the winter maintenance of the private roads located in the park. The Board asked the attorney to contact Westwood's attorney and inform them that this is not a township matter. The developer and property owners are responsible for their private roads.

**-Engineers Report:** -Terry Myers reported the following:

-Autumn Wood Development. Mr. Myers reports that the storm sewers have been repaired, the remaining repairs to curbs and sidewalks will be completed in the spring and a leveling scratch coat has been completed on the roads with the final wearing course application to be completed next year. Mr. Gruver, 105 Autumn Wood Avenue stated that the development should have been completed before now. When Mr. Gruver requested information on the project he noted that the township manager supplied information via email in 2013 to the Homeowners Association that was incorrect.

-2015 street contracts.

-Mr. Myers presented Change Order #3 for Contract #1 in the amount of \$9084.30 for the additional base repair that was necessary. Mr. Myers presented the application for payment #4 for this amount, payable to Kinsley Construction. Motion by Mr. Klinger, seconded by Ms Wilhide, unanimously carried, to approve Change Order #3 and the application for payment #4 in the amount of \$9084.30 payable to Kinsley Construction. Vote: 2-0.

- Mr. Myers presented Change Order #2 for the Kern Road project, in the amount of \$17,496.46 and the final application for payment #1 in the amount of \$102,223.46, payable to Kinsley Construction. Motion by Ms Wilhide, seconded by Mr. Klinger, unanimously carried, to approve Change Order #2 and the application for final payment #1 in the amount of \$102,223.46 payable to Kinsley Construction. Vote: 2-0.

-Mr. Myers informed the board that the MS4 report was completed and submitted to the state.

-Mill Creek Park, pending.

**-Unfinished Business:**

**-New Business:**

**-Resolution 2015-12, Conewago Township 2016 Budget Adoption.** Ms Wilhide commented that the Budget was completed and looks good. Motion by Mr. Klinger, seconded by Ms Wilhide, unanimously carried, to adopt Resolution 2015-12 adopting the 2016 budget. Vote: 2-0

-Arlette Figdore, 475 Jug Road asked for clarification on where the administrative salaries were listed in the summary. The township manager will forward line item figures to Ms Figdore.

-Sharon Beck, 1605 Copenhaffer Road requested the following:

- Number of road crew employees.

-Why Highway construction costs in the General Fund are decreased. The Liquid Fuels account will be covering most of the costs for 2016.

-Explanation of increase proposed in building maintenance. The township manager will forward the information to Ms Beck.

-Explanation of cellular costs and who is covered. The township no longer has a cellular contract. The employees and Supervisors are reimbursed \$50.00 a month for the use of their own phones. Currently all Supervisors and road crew employees are reimbursed monthly. The cost increase is due to the lack of a township contract.

-Motion by Ms Wilhide, seconded by Mr. Klinger, unanimously carried, to authorize the advertisement of Ordinance #352, an ordinance amending Ordinance #342 regulating garbage and recycling, adding the definition of Community Activities, for action at the next meeting.

Vote: 2-0.

**-Other Business:**

- Motion by Ms Wilhide, seconded by Mr. Klinger, unanimously carried, to adopt and advertise Resolution 2015-14 setting the 2016 meeting schedule. Vote: 2-0.

-Ms Wilhide announced the following:

- January reorganization meeting will be held on Monday, January 4, 2016.

-Strinestown Fire Company officer Steve Tawney asked Ms Wilhide to ask the Board if the UCC inspection fees can be waived for the fire company. The fees are charged by a third party and the Board is not in favor of a waiver.

-Strinestown Fire Company "Santa Run" has lost their sponsor of the candy bar gift that is given to the children and Ms Wilhide asked if the township would be willing to donate \$350.00 for the candy purchase. Motion by Ms Wilhide, seconded by Mr. Klinger, unanimously carried, to approve a \$350.00 donation from the Recreation Fund for the purchase. Vote: 2-0.

-Ms Wilhide reminded everyone of the Breakfast with Santa event this Saturday from 9 to 11.

-The manager received a request from a resident at 5600 Susquehanna Trail requesting that "No Truck" signs be installed at both intersections of Big Conewago Avenue. The Board stated that the signs do not help and are not in favor of installing signs.

-Hykes Field ball field reservations will not be discussed at this meeting. The Board will review the requests at the January meeting.

-Budd Staub, Northeastern Area Emergency Management Coordinator reminded the board to include his appointment at the reorganization meeting.

-Adjournment: 7:52 pm

Respectfully submitted,

Lou Anne Bostic