

## Conewago Township Board of Supervisors

September 5, 2017

### **-Call to Order & Pledge of Allegiance:**

The regular meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairperson, at 7:00pm. Those in attendance were, Lorreta Wilhide (Chairperson), Brian Klinger (Vice Chairman), Daryl Hull (Supervisor), Lou Anne Bostic (Manager), Terry Myers (Engineer) and Timothy Bupp (Solicitor).

### **-Recognition of Public Requests: None.**

**-Approval of Agenda:** Motion by Mr. Klinger, second by Mr. Hull, unanimously carried to approve the agenda as prepared. Vote: 3-0

**-Approval of Previous Minutes:** Motion by Mr. Hull, second by Ms Wilhide, motion carried to approve the previous minutes of August 2, 2017. Vote: 2-0 Mr. Klinger was not present at the August meeting.

**-Public Hearing, Ordinance #356-** an Ordinance to amend and restate the Intergovernmental Cooperation Agreement For The Implementation Of The York County Regional Chesapeake Bay Pollutant Reduction Plan.

-Public comments: Mark Golicher, 100 Mill Run Road, asked if the storm water basins located in the Autumnwood Development are affected by this ordinance. Mr. Golicher was informed that it does not. No other public or Board comments were heard. Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to adopt Ordinance #356. Vote: 3-0

### **-Planning & Zoning:**

-Bennett Run, Phase II, Section D-Final Subdivision Plan was presented by Rick Fink. All comments have been addressed. Mr. Myers reported that earlier concerns regarding site distance on Butter Road have been reviewed and meet all requirements. The developer will look at additional options to maximize the entrances. Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to approve the Final Subdivision Plan. Vote: 3-0

- Bennett Run request to approve the placement of 2 fire hydrants in Bennett Run.

Mr. Hull asked Mr. Fink who is responsible for paying the monthly fire hydrant fees if the township has not authorized The York Water Company to activate the hydrants. The Developer will be charged until the township activates the hydrants. Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to approve the fire hydrant request. Vote: 3-0

The manager will contact the water company and inform them that billing for the two hydrants will be paid by Conewago Township. Mr. Fink submitted the Recreation Fees and the Public Improvements Security in the amount of \$729,911.60.

-Resolution 2017-10, to accept the offer of dedication for public use, certain roadways located in the Bennett Run Development. No comments were heard. Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to adopt Resolution 2017-10. Vote: 3-0

-Gerald R. Horst/Wellington Investment Group, LLC-Lot Line Amendment Subdivision Plan. Eric Johnston presented the plan. All comments have been addressed. Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to approve the Plan that designates property lines with this lot line amendment plan. Vote: 3-0

-Stonegate Commons Phase III Final Subdivision Plan and Stonegate Commons Phase IV Preliminary Subdivision Plans were presented by Eric Johnston. Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to table both plans until outstanding comments are all addressed and the Developers Agreement is submitted to the Township for review by the Township Solicitor and the Board of Supervisors. Vote: 3-0

-Stonegate Commons, Phase IV Preliminary Subdivision Plan waivers were presented:

-Waiver of SALDO ss508, requesting the installation of slant curb. Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to approve the waiver request. Vote: 3-0

-Waiver of Stormwater Ordinance #344 ss301.L requesting to have Infiltration Facilities within 10' of the property line. Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to approve the waiver request. Vote: 3-0

### **-Reports:**

- Sewer Financial Report, Police Report, Building Permit Report - Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to approve the reports. Vote: 3-0

### **-Treasurers Report: August 2017 Financial Report**

-Mr. Klinger requested clarification for the sign expense. Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to approve the Treasurers Report. Vote: 3-0

### **-Road Report: Todd Smith requested approval of the following:**

-Application of a double micro seal at two curves on Butter Road between Jug Road and Jug Road. Stewart and Tate provided the quote in the amount of \$3,628.90.

-Repair to Jug Road, replace micro seal surface due to damage from a log being dragged on the new roadway. Stewart and Tate provided the quote in the amount of \$7,000.00. This damage will be forwarded to the contractor's insurance company. Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to award both jobs, at the quoted prices above, to Stewart and Tate.

Vote: 3-0

-Guiderail quotes for installation were received for the following three sites.

-1100 block of East Butter Road between Cloverleaf Rd. and Greenspring Rd. Remove and replace with good used galvanized material.

-1955 Copenhaffer Road at intersection of Big Creek Road sharp curve to the left.

-Millcreek Road at entrance to Lazy B airport, existing guide rail is located very low on the roadway and needs updated end treatments.

The low bidder for good used products is Morgan Rail at the quoted price of \$17,075.00.

Conewago Township will supply flagmen for the East Butter Road section. Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to authorize the guide rail installation by Morgan Rail at the quoted price. Vote: 3-0

-Mr. Klinger spoke about the 5 "stone" roads in the township and maintenance concerns. Brian suggested that maybe the township could improve the road surfaces on one road a year. He met with a resident, Mr. Daugherty, on Daugherty Road to get his feeling about the abandonment of the road. Mr. Daugherty didn't have a problem if the township wanted to abandon the road.

Rose Crane, Daugherty Road, was present and is against the possibility of abandonment of Daugherty Road due to the commercial operation located on her property and the large trucks that have to access her buildings. Ms Crane also is not in favor of improving the surface of the road because it will cause more traffic to use the road as a cut off and speed will increase. Mr. Klinger and Mr. Hull would like Todd Smith to get a cost estimate for one "stone/dirt" road improvement for 2018.

**Solicitors Report:** Nothing to report.

**-Engineers Report:** Terry Myers reported on the following:

-Terry informed the Board that the MS4 Notice of Intent and Waiver Application are due to DEP by September 15 and need approval to allow a signature. The application also needs a check in the amount of \$500.00, payable to DEP. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to authorize Lorreta Wilhide to sign the documents. Vote: 3-0

-Mr. Myers reported that the Butter Road culvert rehabilitation project between Jug Road north and Jug Road south is being researched. Several contractors and suppliers have been contacted for proposals to cement line or slip line the existing culvert with additional concrete headwalls and cut off walls. The type of rehab to be completed depends on the pricing that is pending. The possibility of looking at totally replacing the 64" pipe with a concrete pipe will be looked into by Terry Myers.

-Mr. Myers reported on the Pa DOT Transportation meeting with Sheetz that he and Todd Smith attended and announced that Sheetz is planning to continue forward with a traffic study and submission of a Land Development Plan to the township. The proposed location is on the corner of Cloverleaf Road and the Susquehanna Trail.

-Rocket Drywall request for surety release is pending the submission of their certification of completed work.

-Millcreek Park update. The walking trail has been widened to 8' the preliminary work has been completed with the surface course application remaining. Mr. Myers, Mr. Smith and Mr. Klinger are staying on top of this. The contract will have to be extended to allow the vegetative work to be completed. The trees located in the middle of the park will not be planted at this time.

**Unfinished Business:**

- Autumnwood Development update – Mr. Myers informed the Board that the landscaper has been working with the HOA on the type of trees to be planted and he understands that the planting has begun. Mark Golicher, 100 Mill Run Road stated that he feels the trees being planted in the Autumnwood Development are smaller and the trunks are now bent and the plantings are not to specifications. The Developer has informed Mr. Myers that the basin conversion cannot begin until their NPDES permit is renewed and they are in the process of getting the renewal. Mark Golicher, 100 Mill Run Road, informed the Board that the basin is not operating properly and the delay is causing water run off problems.

-Mr. Klinger presented a quote for the Millcreek Park sign that will be constructed using the field stone from the property. The stone sign wall will have an opening for placement of the identification sign.

The quote does not include the identification sign. Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to award the job to The Lone Mason at the quoted price of \$2,900.00.

-Millcreek Park Tree plantings. Colonial Lawn has provided a quote in the amount of \$6,425.00 to dig, move and replant approximately 20 trees with 6" diameters. The trees will be of different types and Mr. Klinger will pick the trees. Motion by Mr. Hull, second by Ms Wilhide, unanimously carried, to award the contract to Colonial Lawn and to authorize Mr. Klinger to purchase the trees at the not to exceed total cost of \$8,000.00 for the entire planting project.

**-New Business:** 2017 York County Association of Townships of the Second Class Convention will be held on Thursday, November 9, 2017. Mr. Hull and Ms Wilhide will be attending. Motion by Mr. Hull and second by Ms Wilhide to allow the attendance. Vote: 3-0

-Vida Lane request for lower speed limit and/or sign urging drivers to take greater care. The manager will contact the resident and explain the “sign” purchase and installation. The Board is not in favor of doing a traffic study to reduce the current 35 mph to 25mph.

-Zion View Community Center. A Girl Scout Troop has contacted the township to reserve the Zion View facility twice a month for meetings. The troop represents girls from Northeastern and Central Schools and is a nonprofit agency. The Board does not have a problem with letting the Troop use the building. The manager will contact to schedule the meetings.

-Employee handbook changes were approved as follows:

- Work week changed to Monday – Thursday, 10 hour days, all year.

- Compensatory time increased to 60 hours accrued in a year. Must be used within the same calendar year as earned.

Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to authorize the changes.

Vote: 3-0

**-Other Business:** Mr. Hull requested that 3 inspection companies be reviewed for inclusion in the UCC process in Conewago Township. Administration will determine how to revise permits and policies to allow residents to choose their own inspection companies. More research is needed and will be presented to the Board.

-Trick or Treat, October 31, 2017 from 6 to 8 pm.

**-Adjournment:** Meeting adjourned at 9:02 PM

Respectfully submitted,

Lou Anne Bostic  
Manager