

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
JANUARY 4, 2016

Meeting was called to order by the Acting Chairperson, Lorreta Wilhide, at 7:00 p.m.

Pledge of Allegiance

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried to appoint Ms Wilhide as Chairperson for 2016. Vote: 3 to 0

BOARD REORGANIZATION:

Motion by Mr. Hull, second by Ms Wilhide, unanimously carried, to appoint Mr. Klinger as Vice Chairperson  
Vote: 3 to 0

Motion by Mr. Hull, second by Ms Wilhide, unanimously carried, to appoint Mr. Klinger as Liaison of the Road Department. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Ms Wilhide as Liaison of Administration. Vote: 3 to 0

Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to appoint Mr. Hull as Liaison of Municipal Services. Vote: 3 to 0

Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to appoint Ms Wilhide as township representative to Northern York County Regional Police. Vote: 3 to 0

Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to appoint Mr. Hull as alternate township representative to Northern York County Regional Police. Vote: 3 to 0

Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to appoint Mr. Hull as township representative to York Adams Tax Bureau. Vote: 3 to 0

Motion by Mr. Hull, second by Ms Wilhide, unanimously carried, to appoint Mr. Klinger as alternate township representative to York Adams Tax Bureau. Vote: 3 to 0

Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to appoint Mr. Hull as township representative to York County Planning Commission. Vote: 3 to 0

Motion by Mr. Klinger second by Ms Wilhide, unanimously carried, to appoint Mr. Hull as township representative to Local Government Advisory Committee. Vote: 3 to 0

Motion by Mr. Hull, second by Ms Wilhide, unanimously carried, to appoint Mr. Klinger as township representative to the York County Solid Waste Authority. Vote: 3 to 0

Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to approve the agenda as prepared.  
Vote: 3 to 0

Motion by Mr. Klinger, second by Ms Wilhide, motion carried, to approve the December1, 2015 minutes.  
Vote: 2 to 0 (Mr. Hull was absent at the December meeting.)

#### RECOGNITION OF PUBLIC REQUESTS:

-Robert Hahn, 460 Jug Road informed the Board that Resolution 2016-01, on the agenda tonight, including the working supervisor's rate, has not been approved by the Auditors.

-Carl Fidler, 150 E. Butter Road, requested placement of a "Witmer Road" sign on the left side of Copenhaffer Road at the private lane entrance. Ms Wilhide informed Mr. Fidler that the Board will take his request into consideration, however, it is not a public road and the homes located back the lane all have Copenhaffer Road addresses.

-Scott Gauker, 190 Copenhaffer Road informed the Board that they want to install solar panels on the "bank" area of their property. The township property line is located within this area and the existing private fence is currently partially on township property. Mr. and Mrs. Gauker are asking the township for an easement to allow the placement of the panels on the township property. The Gauker's do not know where their property line is located but state that they have been maintaining the entire bank area.

Mr. Hull stated that he is not against the easement in principal. Ms Wilhide asked if there is a location on their property for the installation. Mr. Gauker stated that the bank is the best location for the panels due to the sun exposure. Mr. Klinger is concerned about damage to the panels and along with Mr. Hull stated that the property line needs to be delineated. The easement questions would need to be handled by their attorney. The Gauker's were told that a zoning variance for setbacks is necessary. The Board informed them to delineate the property line, have a drawing showing all information, obtain a zoning variance for the setback requirements and have an easement agreement prepared for the township to review. The matter was tabled.

-Hykes Field reservation requests were received from NYESA, Carmen Fusco Organization and Zion View Athletic Association. Discussion followed. The Board requested a roster showing the percentage of participants from Conewago Township.

Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to approve the following field reservations. Vote: 3 to 0.

-NYESA – Monday and Wednesday evenings

-Zion View Athletic Association – Tuesday and Thursday evenings

-Carmen Fusco Organization – Friday evenings and Sundays.

NYESA and Zion View are to work out a schedule to share the field on Saturdays.

Ms Wilhide stated that NYESA and ZVAA have the responsibility to maintain the field.

#### APPOINTMENTS TO TOWNSHIP POSITIONS, BOARDS AND COMMISSIONS.

Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to appoint law firm of CGA with Timothy Bupp serving as township solicitor for 2016. Vote: 3 to 0

Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to appoint John Herrold as the Zoning Hearing Board Solicitor for 2016. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint the engineering firm of C.S. Davidson, with Terry Myers as representative to serve as township engineer for 2016.

Vote: 3 to 0

Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to appoint Lou Anne Bostic as the Secretary/Treasurer/Manager. Vote: 3 to 0

Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to recommend to the auditors that the Treasurer's bond be set at \$250,000.00. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Todd Smith as the Public Works Director. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Joseph Smith as the Road Crew Leader. Vote: 3 to 0.

Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to appoint Lorreta Wilhide as Assistant Secretary/Treasurer. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Albert Neufeld, Jr. as Zoning/Permit/Codes Enforcement Officer and Building Code Official. Vote: 3 to 0

Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to appoint William Deal as Township Sewage Enforcement Officer. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint John Klinedinst as Alternate Township Sewage Enforcement Officers. Vote: 3 to 0

Resolution 2016-01, setting designated salaries was adopted, with the condition that Auditor approval is granted for the working supervisor's wages, on a motion by Ms Wilhide, second by Mr. Klinger, unanimously carried. Vote: 3 to 0

Resolution 2016-02, establishing user fees and charges was adopted on a motion by Mr. Klinger, seconded by Mr. Hull, unanimously carried. Vote: 3 to 0

Resolution 2016-03, naming the financial institutions for township funds was adopted on a motion by Mr. Hull, seconded by Mr. Klinger, unanimously carried. Vote: 3 to 0.

Resolution 2016-04, establishing a disposition schedule for township records was adopted on a motion by Mr. Klinger, seconded by Mr. Hull, unanimously carried. Vote: 3 to 0

Resolution 2016-05, establishing township labor and equipment rates was adopted on a motion by Mr. Klinger, seconded by Mr. Hull and unanimously carried. Vote: 3 to 0

Motion by Mr. Hull, second by Mr. Klinger, to set the Conewago Township Tax Collector's commission at \$1.00 per each bill sent and \$1.50 per each bill collected for the Real Estate taxes for 2016. Motion unanimously carried. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried to turn over funds received from the State Foreign Fire Insurance Taxes to the Strinestown Volunteer Firefighters Relief Association. Motion unanimously carried. Vote: 3 to 0

Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to appoint Mary Jane Collins to the Conewago Township Planning Commission for a four year term ending 12/31/2019. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Wendy Lunko to the Sewer Authority for a five year term ending 12/31/2020. Vote: 3 to 0

Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to appoint Jesse Coy to the Conewago Township Zoning Hearing Board for a five year term ending 12/31/2020. Vote: 3 to 0

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint Budd Staub as Emergency Management Coordinator. Vote: 3 to 0 Mr. Hull asked Mr. Staub if everything is executed and in place.

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to appoint George Herman as a qualified

elector from the township to the vacancy board for a one year term. Vote: 3 to 0.

Motion by Mr. Klinger, second by Mr. Hull, to authorize the supervisors, appointed officials and/or staff to attend Federal, State, County Conventions, Conferences, Institutes, Meetings, Forums and Training dealing with their duties and functions as permitted under the Second Class Township Code. The expenses for attending these events will be paid by the township and are limited to the registration fee, mileage for the use of a personal vehicle or reimbursement of actual transportation expense going to and returning from the event plus all other actual expenses that are incurred. Motion unanimously carried. Vote: 3 to 0

Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to appoint Lorreta Wilhide as voting delegate for the Hershey Convention. Vote: 3 to 0

Motion by Mr. Klinger, second by Ms Wilhide, unanimously carried, to appoint Daryl Hull as the alternate voting delegate for the Hershey Convention. Vote: 3 to 0

-PUBLIC HEARING, ORDINANCE #352, amending Ordinance #342 regulating garbage and recycling, adding the definition of Community Activities. No Public or Board comments were presented. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to adopt Ordinance #352. Vote: 3 to 0

-PLANNING & ZONING: None

-REPORTS: Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to approve the Building Permit and Police Report. Vote: 3 to 0

-TREASURER'S REPORT:

Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to approve the December 2015 Treasurer's Report. Vote: 3 to 0

-ROAD REPORT: None

-SOLICITOR'S REPORT: None

-ENGINEER'S REPORT: Terry Myers informed the Board that Stone Gate Commons Phase 3 and Phase 4 plans are being reviewed by himself and the solicitor and will be presented for township action in the future.

-UNFINISHED BUSINESS: None

-NEW BUSINESS: Auditors meeting will be held on January 5, 2016 at 7:00 pm.

-OTHER BUSINESS:

-Ms Wilhide informed everyone that York County has suspended e-cycle collection.

-Ms Wilhide asked the engineer to check into the CDBG sidewalk grant that was approved on the County short list.

-Ms Wilhide asked if the township has applied for any recreation grants. The manager will look into the matter.

-Mr. Hull asked if the fire station location dumpsters are to be free of charge. They were billed recently for service. Mr. Hull was told that the dumpsters are there at no cost. He will call Penn Waste to check on the service charge.

-ADJOURNMENT: Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Lou Anne Bostic, Secretary