

Conewago Township Board of Supervisors

June 7, 2016

-Call to Order & Pledge of Allegiance:

The regular meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairman, at 7:00pm. Those in attendance were, Lorreta Wilhide (Chairman), Brian Klinger (Vice Chairman), Daryl Hull (Supervisor), Michelle Pokrifka (Solicitor), Terry Myers (Engineer) and Lou Anne Bostic (Manager).

-Steve Stoner, 910 Copenhaffer Road stated that he is audio and video recording the meeting.

-Recognition of Public Requests:

-Brandon Stoner, 30 Hemlock Road asked if the Burn Ordinance is going to be changed at this meeting. Ms Wilhide told him that the Board is working on the ordinance but it will not be changed at this meeting.

-Chad Stoner, 910 Copenhaffer Road presented complaints regarding the Right To Know requests that were handled by CGA Law Firm instead of the Conewago Township Right To Know officer, Lou Anne Bostic and the Conewago Township assistant Right To Know officer, Fritz Neufeld. Mr. Stoner feels that the township staff's salary includes their responsibilities to handle the requests and the law firm should not be handling and billing the township. Mr. Stoner stated that he feels the comments made by Mr. Klinger at the last meeting were prejudiced toward his and two other families in the township and feels that the Board is condoning the misappropriation of funds.

-Steve Stoner, 910 Copenhaffer Road presented complaints regarding the comments made by Mr. Klinger at the last meeting and he wants all CGA invoices for this year. Mr. Stoner feels that the Board of Supervisor meeting minutes are being edited and don't include what is being said.

-Ms Wilhide announced that an executive session was held before tonight's meeting to discuss legal matters and a personnel matter.

-Ms Wilhide thanked everyone for the condolences she received for her sister's passing.

-Approval of Agenda: Motion by Mr. Klinger, second by Mr. Hull, unanimously carried to approve the agenda as prepared. Vote: 3-0

-Approval of Previous Minutes: Motion by Mr. Hull, seconded by Mr. Klinger, unanimously carried, to approve the previous minutes of May 3, 2016. Vote: 3-0

-Planning & Zoning:

- Ronald & Sandra Frye waiver request. Motion by Mr. Hull, seconded by Mr. Klinger, unanimously carried, to approve the waiver request of SALDO, Section 406.a.18, reducing the contours from 5' to 10'. Vote: 3 to 0.

-Ronald & Sandra Frye Final Subdivision Plan was presented by Ms Fisher from Holley and Associates. All comments have been addressed. Motion by Mr. Klinger, seconded by Mr. Hull, unanimously carried, to approve the Final Subdivision Plan. Vote: 3 to 0.

-Mountain Grove Chapel waiver request. John Runge from Gordon Brown & Associates presented the waiver request of SALDO, Section 303, requiring a Land Development Plan. The Chapel is proposing the construction of a pavilion and have agreed to submit a stormwater management plan and report, for review and approval by the Township engineer, in lieu of the Land Development submission. Motion by Mr. Hull, seconded by Mr. Klinger, to approve the waiver request conditioned upon stormwater plan approval by the engineer. Vote: 3 to 0.

-Zoning Ordinance Text Amendment: The Conewago Township Planning Commission reviewed the proposed R2 Zone Text Amendment and recommended the following changes:

Side Setback 10 feet

Front Setback 35 feet

Rear Setback 15 feet

Minimum Lot Width will remain at 80 feet.

Motion by Mr. Hull, seconded by Mr. Klinger, unanimously carried, to proceed with the proposed text amendment. Vote: 3 to 0.

-Reports:

- Police Report, Sewer Authority Financial and Building Permit Reports were approved on a motion by Mr. Klinger, seconded by Mr. Hull, and unanimously carried. Vote: 3 to 0.

Mr. Hull asked for the status of the Sewer Authority plant expansion, Ms Bostic informed him that she believes the project is at the regulation and permit stage.

-Treasurers Report: Motion by Mr. Klinger, seconded by Mr. Hull, unanimously carried, to approve the May 2016 Treasurer's Report. Vote: 3 to 0.

-Road Report: None.

-Solicitors Report: Attorney Pokrifka reported on the following:

-Attorney Bupp would like to look into an audit of the Comcast franchise fees.

Motion by Ms Wilhide, seconded by Mr. Hull, motion carried, to recommend that Attorney Bupp contact the Cohen Group to obtain an estimate for an audit of the franchise fees and a time frame for the audit. Vote: 3 to 0.

-Due to the cost of the Auditor legal action the claim will be withdrawn. Motion by Mr. Hull, seconded by Mr. Klinger, unanimously carried, to withdraw the Auditor legal claim. Vote: 3 to 0.

-Chad Stoner asked what this is about. Ms Wilhide explained that the action is not cost efficient to continue.

-Ms Wilhide stated that after reviewing minutes from other township's she feels that the minutes are fine. Attorney Pokrifka gave a summary of the legal requirements for minute contents.

-Chad Stoner gave his opinion of the minutes not including everything said at the meetings.

-Ms Wilhide stated that recording minutes that were used as a typing aid by Ms Bostic are no longer necessary. Motion by Ms Wilhide, seconded by Mr. Hull, to stop recording the meetings, unanimously carried. Vote: 3 to 0.

-Chad and Brandon Stoner opposed the motion.

-Engineers Report: Terry Myers commented on the following:

-Holy Infant Parish security release request. Mr. Myers met with Mr. Zitnick and determined that the stormwater basin conversions are not complete. Mr. Zitnick does not want to partially reduce the security and is willing to contact Terry when completed to ask for the release. Mr. Myers will contact Mr. Zitnick in writing with this decision. Motion to deny security release request made by Ms Wilhide and seconded by Mr. Klinger. Vote: 3 to 0.

-Daryl Hull voiced concerns with the fire connection to feed the sprinkler system access to the building. Access will be limited until the property is stabilized and could pose a problem until that time. Mr. Hull asked the engineer who is responsible for reviewing the connections. (Township SALDO, Township Zoning Ordinance, Building Codes) The manager will check with the zoning officer. This matter will be placed on the next agenda for further discussion.

-Autumn Woods Development. The Developer provided a schedule for the completion of the work. All work should be completed by the end of summer. Terry will keep in contact with the developer. The Board expects to see the development completed by this summer. Mr. Myers will try to get the developer to commit the completion in writing.

-Millcreek Park development. Terry Myers presented a sketch plan for the park development and the proposed phase plan costs. Discussion followed with the Board generally agreeing with the layout and proposed phasing. Motion by Mr. Hull, seconded by Mr. Klinger, unanimously carried, to have Terry proceed with the grading plan, design plan, stormwater plan and the NPDES permit application. Vote 3 to 0.

-Brian Klinger voiced disapproval with the current road project contractor and what means are available to have another contractor do the work. Terry explained that a change order for the contract would have to be done to delete the rest of the project and then new bids would have to be advertised for the work.

-Unfinished Business: None.

-New Business:

-Garage grating replacement. The two grated floor drains in the garage are warped and have become a safety issue. Todd Smith obtained a quote from Hanover Iron Works, in the amount of \$2,440.00, to have all new banded galvanized bar grating constructed. Motion by Mr. Klinger, seconded by Mr. Hull, unanimously carried, to authorize the purchase. Vote: 3 to 0.

-2016 Emergency Operation Plan needs renewed. Motion by Ms Wilhide, seconded by Mr. Hull, unanimously carried, to renew the Plan. Vote: 3 to 0.

-PennDOT Winter Municipal Services Renewal. Motion by Mr. Klinger, seconded by Mr. Hull, unanimously carried, to approve the renewal for the winter season of 2016-2017 in the amount of \$23,615.56. Vote: 3 to 0.

-Other Business:

-Ms Wilhide informed the public that Bull Road will be closed from Church Road to Hilton Avenue starting next week.

-Mr. Hull asked the manager to contact Representative Gillespie to make sure that the PennDOT bridge replacements scheduled in Conewago Township, on Bull Road and Canal Road, are not done at the same time.

-The Board of Supervisors are reviewing the Burn Ordinance. Attorney Pokrifka gave the board copies of the state's burning operations for review.

-Chad Stoner, Curt Knaub and Brandon Stoner commented on changes to the ordinance.

-Adjournment: Meeting adjourned at 8:22 P.M.

Respectfully submitted,

Lou Anne Bostic, Manager