

Conewago Township Board of Supervisors

April 3, 2018

-Call to Order & Pledge of Allegiance:

The regular meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairperson, at 7:00pm. Those in attendance were, Lorreta Wilhide (Chairperson), Brian Klinger (Vice Chairman), Daryl Hull (Supervisor), Timothy Bupp (Solicitor), Terry Myers (Engineer), Todd Smith (Public Works Director), and Lou Anne Bostic, Manager.

-Recognition of Public Requests: None

-Approval of Agenda: Motion by Mr. Hull, second by Mr. Klinger, unanimously carried to approve the agenda as prepared. Vote: 3-0

-Approval of Previous Minutes: Motion by Mr. Klinger, second by Ms. Wilhide, unanimously carried to approve the previous minutes of March 6, 2018. Vote: 3-0

-Planning & Zoning:

-Stonegate Commons Developers Agreement. Eric Johnston, Johnston and Associates, Inc. informed the Supervisors that the Developer agrees to the Final Draft Agreement, dated 11/21/2017. Discussion and questions between the Supervisors, solicitor, engineer and Mr. Johnston followed. On a motion by Mr. Hull and a second by Mr. Klinger, the Board approved the Developers Agreement (Stonegate Phase III-Final Plan and Stonegate Phase IV Preliminary Plan) as presented and discussed tonight with the following changes to be made to the Agreement.

1- Section 6-d will have "as described below" added at the end of the first sentence regarding the Old Stone Way extension from Stonegate Phase IV to Greenspring Road.

2- Section 6-d will have "as described/presented on the plan" added to the sentence referencing the knock down barrier installation.

Motion was unanimously carried. Vote: 3-0.

-Stonegate Commons, Phase III – Final Subdivision Plan was presented by Eric Johnston. Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to approve the Stonegate Commons, Phase III-Final Plan with the following conditions:

1-Recreation Fees to be paid to Township prior to final plan approval and recording.

2-Financial Security to be provided by the applicant prior to final plan approval and recording.

3-Developer's Agreement with Conewago Township must be executed by the Owner prior to final plan approval and recording.

4-Township Engineer approval of the stormwater management plan and the execution and recording of an Operation and Maintenance Agreement must be executed prior to final plan approval and recording.

-Stonegate Commons, Phase IV - Preliminary Plan was presented by Eric Johnston. The plan will need an extension request in order to obtain further information. Mr. Johnston informed the Board that he will submit the request tomorrow. Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to approve a 60 day time extension request. Vote: 3-0.

Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to table the plan. Vote: 3-0.

-Albert Neufeld, Zoning Officer, requested the Board to amend the Stormwater Management Ordinance, #344 to explain the requirement for the submission of a “formal application” for all new impervious surfaces created. The Board tabled action to allow the solicitor and the engineer to review.

-Daryl Hull referenced correspondence received from York County Planning Commission regarding the creation of a County Stormwater Authority to address the mounting regulatory requirements. The Commission has requested the Township to designate someone to serve on the Local Government Committee for input. Motion by Ms Wilhide, second by Mr. Hull, unanimously carried to appoint Daryl Hull to the committee. Vote: 3-0.

-Reports:

- Police Report, Building Permit Report and Ambulance Report- Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to approve the reports. Vote: 3-0

-Treasurers Report: Report was tabled to allow for date corrections. The March Financial Report will be presented at the May meeting.

-Road Report:

-Todd Smith, Public Works Director asked for Board approval to advertise the bids for the 2018 Road Projects and Materials. Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to authorize the advertisement. Vote: 3-0.

-Mr. Smith presented the final quote for the bed replacement on the 2002 F350 pickup truck. The replacement will include an electric crane installation to allow for heavy lifting on the job sites without the need to move equipment to the job sites. The quote is from COSTAR participant Lancaster Truck Bodies. Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to approve the quote in the amount of \$19,501.00. Vote: 3-0.

-Solicitors Report: Attorney Bupp had nothing to report at this time.

-Engineers Report: Terry Myers reported on the following:

-Butter Road Culvert Bids were received and opened. The low bidder was Iron Eagle Excavating at the quoted price of \$68,860.32. Mr. Myers is not familiar with this company and has asked for references and projects. Terry suggests a pre-award meeting with them and requested authorization to award the bid to them subject to the outcome of the meeting. Mr. Myers will be speaking with them regarding ordering the head walls from Monarch. Motion by Ms Wilhide, second by Mr. Klinger, unanimously carried, to award the bid pending the pre-award meeting result. Vote: 3-0.

-Phil Do, 1675 Millcreek Road, asked where he stands with the permanent swale installation that has a fence installed in the swale by a neighbor. Mr. Klinger informed Mr. Do that this is not a Township responsibility. The Engineer told Mr. Do that the developer will have to handle this.

-Unfinished Business:

-Sewer Authority vacancy. Tabled to allow the manager to research interested parties.

-Phil Do, 1675 Millcreek Road, stormwater basin conversion and swale installation. Mr. Myers stated that the developer will be working on this as weather permits.

-UCC inspection companies. Tabled.

-Hake Road adoption/abandonment status. Awaiting survey results from Mark Golicher. Tabled.

-Telephone System upgrade- Mr. Golicher is still working on this. Tabled.
-Comcast Franchise Fee Audit Report. Attorney Bupp will obtain a copy of another municipalities' audit for comparison. Tabled.
-Mill Creek Park pole building pavilion quote: Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to authorize the purchase of two pavilions at the quoted price of \$24,672.00. The project will have to be bid if the amount exceeds the bidding threshold of \$20,100. Ms Wilhide withdrew her motion. Motion by Ms Wilhide, second by Mr. Hull, unanimously carried, to table action. Vote: 3-0. The Board requested that a quote be obtained for one pavilion.
-Mill Creek Park sign lettering. Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to authorize the back of the sign to be lettered with park rules and regulations as presented tonight. Vote: 3-0.

-New Business:

-Mark Golicher, 100 Mill Run Road asked the Board to send a letter to Comcast requesting a line extension to 150 Hake Road. Mr. Golicher reported that his review of the current franchise agreement provides a minimum density requirement that he feels has been met. The Board instructed the manager to contact Comcast.

-Other Business:

-Mailbox replacement policy. During the recent snow event a mailbox was damaged and the resident has requested replacement by the Township. The current policy does not provide for mailbox replacements unless they are hit by a township mower. Discussion followed regarding several options. The mailboxes are located in the Township's Right of Way and vary in types of mailboxes which would affect the cost of the replacements. Several residents spoke about their personal experiences and thoughts on the matter. Motion by Mr. Hull, second by Ms Wilhide, unanimously carried, to set the following policy in the best interest of the taxpayers of Conewago Township:
The Township will not repair or replace a mailbox, located in the Road Right of Way due to any township approved activities. (Plowing, mowing, road work, etc.) Vote: 3-0.

-Adjournment: Meeting adjourned at 8:38 pm

Respectfully submitted,

Lou Anne Bostic
Manager