

Conewago Township Board of Supervisors

November 4th, 2020

-Call to Order & Pledge of Allegiance:

The regular meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairperson, at 7:00 pm. Those in attendance were, Lorreta Wilhide (Chairperson), Brian Klinger (Vice Chairperson), John MacDonald (Supervisor), Terry Myers (Engineer), Steve McDonald (Solicitor), Todd Smith (Public Works Director/Manager), and Shanna Housman (Administrative Assistant).

-Recognition of Public Requests: Robert D. Reichard, 90 Jewel Drive- Water discharge issue: Mr. Reichard requested the approval from the Board of Supervisors for installing a PVC pipe that leads to the township road that will pump out his neighbor's sump pump water. This is a project he already completed and the Zoning Officer sent him a letter notifying him that it was violating a Second-Class Code Section 2326. Discussion followed and the board came to the conclusion that the township will monitor it for now, but he will have to reroute it in the future.

Peter Fisher and Christie Fournier from USDA- They talked about the different programs USDA has to offer. Conewago Township is in a mostly rural area so most houses are eligible for both of these programs. The 502 program is for purchasing a home and the 504 program is for repairs to a home you own.

-Approval of Agenda: Motion made by Vice Chairperson Klinger, second by Supervisor MacDonald, unanimously carried to approve the agenda as prepared. Vote 3-0

-Approval of Previous Minutes: Motion made by Vice Chairperson Klinger, second by Supervisor MacDonald, unanimously carried to approve the previous minutes of October 6th, 2020 after the change of 5% to 5 hours is made in the police coverage comment. Vote 3-0

-Planning & Zoning: Philip Shoop discussed whether he can use the easement off of Butter Rd or if he has to use Stahle Lane for the entrance to his land. His plan was approved for him to use Stahle Lane. Mr. Shoop needs to speak with the homeowners along this path to see if he can take trees out to be able to make the width large enough to accommodate emergency vehicles.

Sam Hollerbush was not present but he had a subdivision presented from 1974 that was approved by the board but it ended up never being recorded. Our current board needs to approve this subdivision, a new description is needed and then there needs to be a deed from his mother to him. No action was taken.

-Reports: Police Report, Building Report, and Ambulance Report- Motion by Vice Chairperson Klinger to accept all reports, second by Supervisor MacDonald, unanimously carried to approve the reports. Vote: 3-0

-Treasurer's Report: Motion by Vice Chairperson Klinger, second by Supervisor MacDonald, unanimously carried to approve the October 2020 Financial Report. Vote 3-0

-Road Report: Cement and porches are completed at the Zions View complex.

-Engineer's Report: Mr. Myers wanted feedback about the proposed CRG warehouse access drive layout that was submitted by Erdman Anthony, Engineer for the developer. The Township P/C recommended that the access drive be setup to restrict trucks from turning left and going north on Locust Point Road. They propose two lanes, a left turn lane and a right turn lane, exiting the warehouse facility separated by an 8" high concrete island. The left turn lane will only be 9' wide, which they think will keep trucks from using it. A sketch and picture of the layout were provided for review. The board tacitly agreed to the proposed access drive layout as proposed.

Based on an email correspondence with Penn DOT, Mr. Myers also suggested that the Township consider requesting Penn DOT to do a Truck Restriction Study on Locust Point Road north of the access drive up to the Susquehanna Trail. The Board directed the staff to send a letter to Penn DOT requesting the study.

In order to construct the improvements to Locust Point Road required by the CRG warehouse, the Township has been requested to formally adopt additional rights of way that were dedicated by previously approved and recorded subdivision plans. The Township will need to put together a resolution adopting these dedicated rights of way. Erdman Anthony needs to put together descriptions and plans to accompany the resolution. Following adoption, fee simple deeds need to be created for transfer to Penn DOT. Also, letters should be sent out to the residents that are affected by adoption of these rights of way. Letters to be created and sent by Attorney McDonald. Discussion followed and will continue to at the December BOS meeting.

2021-2023 CDBG Application: This grant can be used to benefit low to moderate income areas or for any ADA accessible projects. The board discussed applying for this grant for pavement down at Zion's View or putting in handicap park equipment.

TIS/TIA explanation: Mr. Myers presented a draft and would like the township to consider an amendment to the SALDO to incorporate the Traffic Impact Assessments (TIA) and Traffic Impact Studies (TIS) requirements.

I 83- Exist 26 Comprehensive Plan Update: The Board was given Future Land Use Map Alternatives from the Comp Plan Consultant to review the different options and give feedback. Discussion followed. The Board was leaning towards Alternative 3.

Autumnwood: Attorney McDonald sent a letter to the developers about pulling the bond. He did not receive a response.

-Solicitor's Report: None.

-Other: Food Truck Friday on November 6th from 4pm-7pm. Veteran's Day is November 11th, thank you to our Veterans, the office will be closed.

-Adjournment: Meeting adjourned at 9:04 pm.

Respectfully Submitted,

Shanna Housman
Administrative Assistant