

## Conewago Township Board of Supervisors

September 3, 2019

### **-Call to Order & Pledge of Allegiance:**

The regular meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairperson, at 7:00pm. Those in attendance were, Lorreta Wilhide (Chairperson), Brian Klinger (Vice-chairperson), Daryl Hull, (Supervisor), Timothy Bupp (Solicitor), Terry Myers (Engineer), Todd Smith, (Public Works Director), Lou Anne Bostic (Manager).

### **-Recognition of Public Requests: None**

**-Approval of Agenda:** Motion by Mr. Klinger, second by Mr. Hull, unanimously carried to approve the agenda as prepared. Vote: 3-0.

**-Approval of Previous Minutes:** Motion by Mr. Hull, second by Mr. Klinger, unanimously carried to approve the previous minutes of August 7, 2019. Vote: 3-0.

**-Planning & Zoning:** Greenbriar Estates Community Building Land Development Plan Waiver requests.

- Chris Owens from Gordon Brown presented the following waiver requests:

1. SALDO, Section 303, preliminary plan requirement. Developer will proceed to final plan.
2. SALDO, Section 505.a, Graffius Road widening. Fees were paid in lieu of widening with prior plan.
3. SALDO, Section 406.a, Plan scale requirement. Developer is requesting the plan to be presented at a 1" = 30' scale.
4. SALDO, Section 511.b, number of access drives. Developer is requesting an additional site entrance to be allowed on Graffius Road.

Motion by Ms Wilhide, seconded by Mr. Hull, unanimously carried, to approve all four waiver requests as presented. Vote: 3-0.

Greenbriar Estates Community Building Land Development Plan.

- Chris Owens presented the plan proposing the Community Building at Greenbriar Estates. Motion by Mr. Klinger, second by Mr. Hull, unanimously carried to approve the Final Land Development Plan with the following conditions:

- 1-DEP Planning Module approval shall be provided to the Township.
- 2-Financial Security to guarantee the proper installation of required improvements shall be provided to the Township.

Vote: 3-0.

-Walters Final Subdivision Plan. Nobody in attendance for presentation. Tabled.

### **-Reports:**

- Police Report, Building Permit Report and Ambulance Report- Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to approve the reports. Vote: 3-0.

Ms Wilhide reported that the 2020 budget proposes a reduction in cost due to the addition of North Codorus Township contracting for services. The Department will hire additional officers for the coverage but this will not increase the administrative costs.

**-Treasurers Report:**

-Motion by Mr. Klinger second by Mr. Hull, unanimously carried, to approve the August 2019 Financial Report. Vote: 3-0.

**-Road Report:** Todd Smith presented the following:

1. Quote in the amount of \$15,750.00 was received from Stewart & Tate in re-install the micro surface on two curves on the recently paved section of Butter Road. Two additional quotes will be solicited for the project. Motion by Mr. Klinger, second by Mr. Hull, unanimously carried, to award the bid to Stewart & Tate. Vote: 3-0.

2. PA Percs presented quotes for signal light maintenance repairs for the Susquehanna Trail. Discussion followed and action was tabled to allow a more detailed quote to be obtained.

Mr. Hull stated that he would like to see if any new developments could provide the upgrades and repairs that may be necessary.

**-Solicitors Report:** None

**-Engineers Report:** Terry Myers reviewed the submitted September 3, 2019 monthly engineer's report.

-Terry presented the Matthew Drive adoption request on behalf of FT-LLLP. All inspections have been completed and a maintenance bond will be provided to the Township. Motion by Mr. Hull, second by Mr. Klinger, unanimously carried, to adopt Resolution 2019-09, adopting a portion of Matthew Drive. Vote: 3-0.

Mr. Hull has requested that the developer be contacting to address lawn maintenance under the electric power lines located at the Andrew/Taylor intersection.

-Autumnwood Developer will be completing the final sidewalk installations and repairs and terminating the NPDES permit this fall in order to turn the outstanding items over to the HOA.

Mr. Myers will be monitoring and reporting on the progress. Mr. Klinger stated that the developer should understand that the Township wants the work completed this year.

**-Unfinished Business:**

-Comcast extension progress is still pending.

**-New Business:**

-Animal Control Officer replacement for 2020, pending.

-I83 and Susquehanna Trail signal light repairs, see above Road Report.

-Resolution to adopt a policy authorizing the collector of business privilege and mercantile license tax to waive interest and/or penalty associated with the collection of the taxes. Mr. Hull explained that YATB will adjust fees as warranted by the individual circumstances. Ms Wilhide stated that she is not in favor of waiving the fees because she feels the employers are not submitting the taxes as required. Mr. Klinger asked Attorney Bupp if other townships have issue with this resolution. Mr. Bupp informed him that he has not heard any issues. Mr. Hull stated that this is a standard operation procedure request by YATB. Motion by Mr Hull, second by Mr. Klinger, motion carried, to adopt Resolution 2019-01. Ms Wilhide voted in opposition.

Vote: 2-1. (Wilhide- no, Klinger, Yes, Hull- yes)

-York County Association of Township of the Second Class Convention will be held November 14<sup>th</sup>. Mr. Hull, Ms Wilhide, Mr. Klinger and Mr. Smith will be attending the convention.

**-Other Business:**

-Ms Wilhide reminded everyone of the upcoming October Budget Workshop meetings.

-Mr. Hull reported that the Canal Road improvement program does not include any Susquehanna Trail improvements and stated the Township should provide written correspondence to PennDOT requesting the classification of the Susquehanna Trail, road specifications and the current condition of the Trail.

-Mr. Hull explained the York County Planning Commission structure for traffic improvements located in York County.

-Ms Bostic presented the quotes received from Haller Enterprises to fix/replace the air conditioning in the back offices. The system was down for about two week in August. Ms Wilhide requested that the item be tabled until next spring when air conditioning will be necessary.

-Donna Myers requested information regarding the Dollar General Project. Terry Myers explained the next steps required for the Land Development Plan.

-Katherine Mangum voiced opposition to the Dollar General Project and complained that the fire hydrant located in front of the townhomes at 3539 Bull Road needs to be mowed. Ms Mangum was told to contact the zoning officer regarding the hydrant during office hours.

**-Adjournment:** Meeting adjourned at 7:41 pm

Respectfully submitted,

Lou Anne Bostic  
Manager