

Conewago Township Board of Supervisors

March 6, 2018

-Call to Order & Pledge of Allegiance:

The regular meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairperson, at 7:00pm. Those in attendance were, Lorreta Wilhide (Chairperson), Brian Klinger (Vice Chairman), Sean Fields (Solicitor), Terry Myers (Engineer) and Todd Smith (Public Works Director)

-Recognition of Public Requests

-Mark Golicher, 100 Mill Run Road, requested that the board take action on the bond in place on the Autumn Wood Development in order to complete the remaining work. Mr. Myers reported that he had spoken to the developer the prior week and stated the developer has plans to have topsoil hauled in to complete the pond as soon as weather permits. As well as completing swales and remaining sidewalks, etc. The board advised they will wait till the weather improves before they place any time line on the completion of the work. They also explained along with help from Attorney Fields that the likelihood of success pulling the bond was very unlikely as long as some forward progress was being made.

-Approval of Agenda: Motion by Mr. Klinger, second by Ms. Wilhide, unanimously carried to approve the agenda as prepared. Vote: 2-0

-Approval of Previous Minutes: Motion by Mr. Klinger, second by Ms. Wilhide, unanimously carried to approve the previous minutes of February 6, 2018. Vote: 2-0

-Public Hearing- Ms. Wilhide announced Ordinance #357 approving certain additional eligible areas under the previously adopted Local Tax Economic Revitalization Tax Assistance Program. (LERTA) Attorney Fields explained this is just an addition being proposed to an already LERTA approved area. Mr. Klinger explained his conversation with the school board member(s) and how this could potentially boost revenue to the Township. And that it is producing very little at this time. Attorney Jeffrey Rehmeier II of CGA Law Firm was in attendance he also clarified how this project (Demody Properties) would be impacted by this ordinance approval. And the potential for a large increase in revenue. Discussion followed. Motion made by Ms. Wilhide to approve Ordinance # 357 second by Mr. Klinger, unanimously carried 2-0

-Planning & Zoning: Ms. Wilhide mentioned a Cease and Desist request that was asked to be addressed at a 1560 Copenhaffer Rd property from our Zoning/Codes enforcement officer. Mr. Scott McCoy (who resides at this location) was in the audience and asked the board if they would give him a few months to clean up his property and apply for the proper permits needed for his home, pool etc. Ms. Wilhide made a motion to give Mr. McCoy a Thirty Day (30) extension to address his issues and Mr. Klinger seconded. Motion carried unanimously 2-0

-Reports:

- Police Report, Building Permit Report and Ambulance Report- Motion by Mr. Klinger to accept all but the ambulance report because they did not receive one, second by Ms. Wilhide, unanimously carried, to approve the reports. Vote: 2-0

-Treasurers Report:

-Motion by Mr. Klinger, second by Ms. Wilhide, unanimously carried, to approve the February 2018 Financial Report. Vote: 2-0

-Road Report:

-Todd Smith, Public Works Director, reported that Mowing bids were opened on Thursday, March 1st, 2018. We had received seven contracts out of the eight that originally showed interest. The lowest bidder was Salem Springs Landscaping at \$16,240.00 yearly. That includes 4 locations 28 cuts per season. Motion made by Ms. Wilhide to approve the three year contract to Salem Springs Landscaping at \$16,240.00 per year motion second by Mr. Klinger. Motion carried unanimously Vote 2-0. Todd also informed the board that the price he provided to them for the GPS units in the four plow trucks was not a costars member and he will be looking into getting some more information. Ms. Wilhide recommended we wait until after PSATS convention in Hershey.

-Solicitors Report: Attorney Fields presented a written report.

-Vacating/Adopting Hake Road -Attorney Fields informed the board that their firm had learned that since Hake Rd was indeed on the Liquid Fuels Map that it had been adopted by the Township at some point. Discussion followed. Action is on hold pending the survey results.

- Attorney Fields reported that the Comcast Audit Report Results were that Comcast was in compliance. The board requested a copy of the results from all the other audits towards Comcast on this same issue.

- Attorney Fields reported his findings in regards to the Suburban Memorial Garden Cemetery. He stated that there was a very old statue in place that states the Township can be held liable for maintenance to the property if the owner is not doing so for any reason at all but the Township is only liable for \$30.00 per year worth of maintenance.

- Attorney Fields notified the board that he had sent them all a number of suggested revisions to the developer's agreement for the Stone Gate Commons Development. Discussion followed

-Engineers Report: Terry Myers reported on the following:

-Butter Road Culvert Status. Mr. Myers was asking for a motion to advertise to bid. Mr. Myers explained that CSD had done a layout of the detour during this project and that he was estimating road closure to take place Middle of June 2018 thru Middle of August 2018 for the replacement of the 72" CMP with a 72 RCP Motion by Mr. Klinger, second by Ms. Wilhide, unanimously carried, to approve the advertisement to bid Vote: 2-0.

-Mr. Myers explained to the board the results of our onsite meeting in regards to the site distance concerns at the intersection of Taylor Drive and Butter Road. He explained that Kinsley was going to remove roughly another 50 – 100 feet of trees and remove some more of the shoulder to increase the sight of the vehicle actually sitting at the stop sign waiting to pull out on to Butter Road. They also agreed to add some addition informational signage to help make drivers aware.

- Mr. Myers discussed he is waiting on results of a survey of the Mill Creek Rd / Phil Do property water runoff issue. Discussion followed.

-Unfinished Business:

-UCC inspection companies. Tabled.

-Millcreek Park Playground equipment approval. Motion by Ms. Wilhide to approve line items 1-18, # 21 and #22 on Lyons Recreation Proposal Reference R0095180029, second by Mr. Klinger, unanimously carried, to authorize the purchase of the above. Vote: 2-0.

-Discussion took place of Park Rules on the back of the already approved Mill Creek Park Sign. Todd will put together a list of the top 8-10 to present to the board at a later date for approval.

-New Business:

-Telephone System upgrade- Todd had presented the information collected by Lou Anne Bostic (Township Manager) to the board from the 2 quotes she received. Lou Anne was asking for approval of the quote from Comstar for a purchase of the phones not a lease agreement in the amount of \$5,951.10. The board requested this be tabled for further clarification.

-Other Business:

-Ms. Wilhide requested the approval of the fireworks contract for the bicentennial celebration. She reported that she had spoken to Attorney Bupp early that day and that CGA Law Firm was going to donate \$2,000.00 towards this event. Motion to sign the contract with D&M Fireworks LLC for \$5,000.00 made by Ms. Wilhide, second by Mr. Klinger unanimously carried to approve 2-0

-Adjournment: Meeting adjourned at 8:36 pm

Respectfully submitted,

Todd Smith
Public Works Director